



Board of Directors Seeks Treasurer

At Boston Music Project (BMP), our mission is to ensure the long-term social-emotional and musical success of children and youth by nurturing creativity, celebrating cultures, and developing civic engagement through quality music education and performance. Founded in 2011, BMP is inspired by El Sistema, the Venezuelan program that uses intensive, joyful, and ensemble-based music instruction as a vehicle for social change. For more information, go to www.bostonmusicproject.org.

The Board of Directors has an opening for a volunteer Treasurer who can contribute positively to our mission. Our board strives for diversity and inclusivity. Given that, we are particularly interested in applicants from underrepresented communities and backgrounds.

Treasurer Qualifications

- Expertise in accounting, finance, and QuickBooks software; knowledge in management, development, nonprofits, education, music organizations, and/or fundraising is also a plus
- Commitment to *El Sistema's* philosophy of social change through music
- Strong interpersonal, organizational, and communication skills
- A natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among various individuals
- Integrity, credibility, and a passion for improving the lives of children

General Board Member Responsibilities

- Serve as an ambassador of the organization by engaging your networks and developing relationships with funders, partners, and other stakeholders, and work to identify, cultivate, and steward major individual donors, corporations, and/or foundation gifts.
- Attend monthly meetings at Josiah Quincy Elementary School (885 Washington Street), now via video (Zoom). Members are expected to attend all meetings, unless there are acute extenuating circumstances. Attendees vote on motions.
- Attend and/or volunteer at fundraising events and performances throughout the year
- "Give or Get" \$1,000 annually for the organization. This can occur through facilitating donations from friends/companies, or through a personal donation. BMP is a non-profit, 501(c)3 so all donations are tax-deductible.

Specific Treasurer Responsibilities

- Review monthly bank statements, balance sheets and other financial reports
- Work with Executive Director, Board Chair, and Clerk on occasional financial projects
- Review annual operating budget

Make the world a better, more musical place! Bring your knowledge, energy, and expertise to the table!

If you are interested in this volunteer opportunity, submit (1) a letter of interest and (2) a brief resume highlighting professional and/or volunteer experience to kareneuler@gmail.com and cschroeder@bostonmusicproject.org.